

REGULAR MEETING
July 25, 2023

The Regular Meeting of the Center Township Sanitary Authority was called to order at _____ p.m. by _____ . The following persons were in attendance via conference:

BOARD MEMBERS: **Mrs. Marsha DeCenzo**
 Mrs. Joy George
 Mr. Richard Nicastro
 Mr. Frank Vescio
 Mr. Mario DiBello

SOLICITOR: **Mr. Joseph Askar, Esquire**

ENGINEER: **Mrs. Marie Hartman**

OPERATIONS SUPERVISOR: **Mr. Robert Martini**

CLERK: **Ms. Brooke Martini**

FLAG SALUTE:

PUBLIC COMMENTS:

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TO APPROVE THE REGULAR MEETING MINUTES FOR JUNE 27, 2023

MOTION:
SECOND:
ALL IN FAVOR
ANY OPPOSED - NONE
MOTION CARRIED

TO APPROVE THE WORK SESSION MEETING MINUTES FOR JULY 11, 2023

MOTION:
SECOND:
ALL IN FAVOR
ANY OPPOSED - NONE
MOTION CARRIED

TO APPROVE THE FINANCIAL STATEMENT AND RATIFICATION OF BILLS FOR JUNE 2023

MOTION:
SECOND:
ALL IN FAVOR
ANY OPPOSED - NONE
MOTION CARRIED

ENGINEER'S REPORT- Mrs. Marie Hartman**Construction Projects**

- 2023 Elkhorn Run STP Improvements
- Chapel Road Interceptor Upgrade
 - **Recommend approval** of Partial Payment No. 2 submitted by Jet Jack, Inc. in the amount of \$516,001.05

MOTION TO APPROVE PARTIAL PAYMENT #2 SUBMITTED BY JET JACK, INC. IN THE AMOUNT OF \$516,001.05 FOR WORK COMPLETED BETWEEN JUNE 2, 2023 AND JULY 7, 2023**MOTION:****SECOND:****ALL IN FAVOR****ANY OPPOSED - NONE****MOTION CARRIED****Miscellaneous**

- NPDES Permit Renewal Application

Developments

- Highland Meadows Phase 2
- Glade Bluffs Apartments
- Wagner Road Townhouses
- Center Grange Primary School
- Joe Hall Apartment Building
- Columbia Pipeline
- Villas of Pine Shadow
- Sheffield Crematorium
- American Zinc Landfill
- Gateway Rehabilitation Expansion
- Target
- UMH Mobile Home Park
- Chipotle
- Holladay Properties – Wagner Road Hotel

SOLICITOR'S REPORT - Mr. Askar

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OPERATIONS SUPERVISOR REPORT- Mr. Martini

- Marlee Bandish unpaid leave of absence request.

MOTION TO GRANT OFFICE CLERK A 90-DAY, UNPAID LEAVE OF ABSENCE STARTING AUGUST 16, 2023**MOTION:****SECOND:****ALL IN FAVOR****ANY OPPOSED - NONE****MOTION CARRIED**

- Request to backfill office clerk position due to unpaid leave of absence.

MOTION TO GIVE THE OPERATIONS SUPERVISOR THE AUTHORITY TO HIRE A TEMPORARY OFFICE CLERK AT \$16/HR NOT TO EXCEED 36 HOURS A WEEK TO COVER OFFICE CLERK LEAVE OF ABSENCE

MOTION:

SECOND:

ALL IN FAVOR

ANY OPPOSED - NONE

MOTION CARRIED

CLERK- Ms. Brooke Martini

The following **Capital Project Fund Requisition #7 - 2023** for approval.

1. LSSE – Engineering – Chapel Road Interceptor - \$23,213.69
2. LSSE – Engineering – WWTP - \$1,101.23
3. W.C. Weil Company – General - \$6,574.00
4. Jet Jack, Inc – Partial Payment #2 - \$516,001.05

MOTION TO APPROVE PAYMENT OF THE CAPITAL PROJECT FUND REQUISITION #7 - 2023 IN THE AMOUNT OF \$546,889.97

MOTION:

SECOND:

ALL IN FAVOR

ANY OPPOSED - NONE

MOTION CARRIED

OLD BUSINESS

- Letter to Beaver Valley Mall to be sent informing of excessive infiltration / inflow within their sanitary sewer system. – On Hold.

NEW BUSINESS

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MOTION TO ADJOURN THE MEETING

MOTION:

SECOND:

ALL IN FAVOR

ANY OPPOSED - NONE

MOTION CARRIED

There being no further business to come before this meeting, the same was adjourned at approximately _____ p.m.

Respectfully submitted,
Brooke Martini
Asst. Board Secretary

7/24/2023